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Job Posting – Deep River Police Service

Experienced Police Officer

As a progressive and diverse community, the Town of Deep River recognizes the value of hiring experienced officers who possess the necessary knowledge, skills, and abilities to contribute to our ongoing growth and success. With our effective recruitment process, we aim to continue advancing as both a community and an organization. The Deep River Police Service is presently accepting applications for full time employment from currently serving Police Constables. All applicants must meet the requirements for employment as set out in the Community Safety and Policing Act. Applicants are required to:

1. Provide a current Standard First Aid and CPR Certificate.
2. Possess a valid driver’s licence.
3. Provide proof of current successful completion of a prep test, PIN or shuttle run.
4. Provide performance evaluations over the last 2 years

All applicants will be required to pass a medical/psychological examination and a comprehensive background check.

Applicants chosen for interviews, or medical appointments will attend at their own expense.

The Deep River Police Service is committed to maintaining a diverse workforce representative of our community. We strongly encourage and welcome applications from all qualified individuals, as we firmly believe in equal employment opportunities.

We thank all applicants for their interest but respectfully advise that only those selected for interviews will be contacted.

Qualified applicants are to complete the application form found on the Town of Deep River website (Employment Opportunities) and forward with their cover letter and resume in an envelope clearly marked “Personal and Confidential” by 2 p.m. on Sunday September 29, 2024, addressed to the undersigned or via email to dean.duchrow@deepriverpolice.ca.

Dean Duchrow

Chief of Police

Deep River Police Service

100 Deep River Road, P.O. Box 400

Deep River, Ontario

K0J 1P0



DEEP RIVER POLICE SERVICE

100 Deep River Road PO Box 400

Deep River, Ontario K0J 1P0

**Application for the Position of Experienced Police Constable**

**Pursuant to Section 29(2) Municipal Freedom of Information and Protection of Privacy Act, you are hereby notified that the personal information requested on this form is being collected during the recruitment process for the purpose of assessing your qualifications in relation to your application for employment. The authority for this collection is the Police Services Act, Sections 43.**

**Please address any questions regarding the collection of this information to the above address, Attention: Chief of Police.**

**Important**

1. Carefully review and follow the instructions outlined on this application form.
2. Please print clearly in ink. All sections of the application form must be completed in full. Attach additional sheets of paper if spaces on this form are insufficient. A resume may be attached to supplement but must not replace any section of the application form.

Completed applications can be mailed or hand delivered to: Chief Dean Duchrow

Deep River Police Service 100 Deep River Road

P.O. Box 400

Deep River, Ontario K0J 1P0

EXPERIENCED POLICE CONSTABLE APPLICATION FORM

Personal Information

|  |  |  |
| --- | --- | --- |
| First Name: | Last Name: | |
| Street Address: | | |
| City / Town: | Province: | Postal Code: |
| Home Phone: | Work Phone: | |

Education

|  |  |
| --- | --- |
| Secondary School  School Name: | Certificate or Diploma Obtained: Yes No  Type: |
| Business, Trade or Technical School School Name:  Course(s): | Licence, Certificate or Diploma Obtained:  Yes No  Course Length: (Years) |
| Community College  School Name: Course(s): | Certificate or Diploma Obtained: Yes No  Course Length: (Years) |
| University General Honours School Name:  Area of Study: | Degree Obtained: Yes No  Course Length: (Years) |
| Ontario Police College / Police Officer Training  Location: | Diploma Obtained: Yes No  Course Length: |

Education continued…

|  |
| --- |
| Other relevant courses, workshops, seminars, training, licenses, certificates or degrees: |
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Police Training Courses

Please provide a list of your most recent training.

|  |  |
| --- | --- |
| Course | YEAR |
| Police Fitness Award (Fit Pin) |  |
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Designations/Qualifications - Please provide a list of valid designations and/or qualifications:

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| --- | --- |
| Designation/Qualification | YEAR |
|  |  |
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Computer Proficiency

List any experience with computer programs and/or technology relevant to this position (e.g. Microsoft Word, Excel, PowerPoint, RMS, CPIC, CAD).

|  |  |  |  |
| --- | --- | --- | --- |
| Program | Weak (x) | Fair (x) | Proficient (x) |
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Languages (other than English)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Languages: | Proficiency | | | Weak  (x) | | | Fair  (x) | | | Proficient  (x) | | |
| 1. |  | Speak |  |  |  |  |  |  |  |  |  |  |
| Read |  |  |  |
| Write |  |  |  |
| 2. |  | Speak |  |  |  |  |  |  |  |  |  |  |
| Read |  |  |  |
| Write |  |  |  |
| 3. |  | Speak |  |  |  |  |  |  |  |  |  |  |
| Read |  |  |  |
| Write |  |  |  |

Employment History

Note: Beginning with your most recent employer and continuing in reverse time order, list and describe your work experience with your last three employers. If you have held two or more positions with the same employer, list and describe each position separately. Include military, if applicable, part-time and summer employment.

|  |  |  |
| --- | --- | --- |
| Present Police Service: | Period of Employment: (yyyy/mm/dd)  From: To: | |
| Address: | Telephone Number:  ( ) Ext | |
| Position Title: | Supervisor’s Name and Title: | |
| Duties and Responsibilities: | | |
| Reason for leaving: | | May this employer be  contacted for further Yes No information? |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Present/Previous Employer: | | Period of Employment: (yyyy/mm/dd) From: To: | | |
| Address: | | Telephone Number:  ( ) | Ext |  |
| Position Title: | | Supervisor’s Name and Title: | | |
| Duties and Responsibilities: | | | | |
| Reason for leaving: | May this employer be  contacted for further information? | | Yes | No |

Employment History continued

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Present/Previous Employer: | | Period of Employment: (yyyy/mm/dd)  From: To: | | | |
| Address: | | Telephone Number:  ( ) | Ext. |  |  |
| Position Title: | | Supervisor’s Name and Title | | | |
| Duties and Responsibilities: | | | | | |
| Reason for leaving: | May this employer be contacted for further information? | |  | Yes | No |

Activities: (Civic Organizations, Athletic, Clubs, Volunteer, Community Involvement)

|  |  |
| --- | --- |
| Nature of organization and description of activities: | |
| Position Held (If applicable): | Membership Dates: (yyyy/mm/dd) From: To: |

|  |  |
| --- | --- |
| Nature of organization and description of activities: | |
| Position Held (If applicable): | Membership Dates: (yyyy/mm/dd) From: To: |

Activities continued

|  |  |
| --- | --- |
| Nature of organization and description of activities: | |
| Position Held (If applicable): | Membership Dates: (yyyy/mm/dd)  From: To: |

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| --- | --- |
| Nature of organization and description of activities: | |
| Position Held (If applicable): | Membership Dates: (yyyy/mm/dd) From: To: |

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| --- | --- |
| Nature of organization and description of activities: | |
| Position Held (If applicable): | Membership Dates: (yyyy/mm/dd)  From: To: |

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| --- | --- |
| Nature of organization and description of activities: | |
| Position Held (If applicable): | Membership Dates: (yyyy/mm/dd) From: To: |

Additional Information

List any other relevant information to this position not covered in this application form.

Character References

List three people not related to you, excluding previous employers, whom we may contact and who are competent to judge your character, qualifications and fitness for the position of Police Constable. These references do not have to be restricted to Canada. These references will only be contacted should you advance to the background investigation stage of the recruitment process.

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name: | | Years Known: | |
| Complete Mailing Address: | Postal Code | | Telephone Number: ( ) |
| Full Name: | | Years Known: | |
| Complete Mailing Address: | Postal Code | | Telephone Number: ( ) |
| Full Name: | | Years Known: | |
| Complete Mailing Address: | Postal Code | | Telephone Number: ( ) |

Declaration

I hereby declare that the foregoing information is true and complete to the best of my knowledge. I understand that a false statement may disqualify me from further consideration for employment or result in dismissal should I be appointed as a Police Constable. It is understood and accepted that I am involved in a competitive selection process and that I may be declined at any stage of this process.

HAVE YOU ATTACHED ADDITIONAL INFORMATION? Yes No

|  |  |
| --- | --- |
| APPLICANT SIGNATURE: | DATE: |

Information on this form is confidential and will be treated as such.